MAYOR
Gina D. Picinich

VILLAGE TRUSTEES
Jean M. Farber
DEPUTY MAYOR

Isidoro Albanese
Peter F. Grunthal
Karen B. Schleimer

VILLAGE/TOWN OF MOUNT KISCO

WESTCHESTER COUNTY, NEW YORK
104 Main Street, Mount Kisco, NY 10549-0150
Tel (914) 241-0500 • Fax (914) 241-9018
www.mountkiscony.gov

VILLAGE MANAGER
Edward W. Brancati

Informal Interviews for Board, Committee and Commission Vacancies

Monday, January 8, 2018 @6:30pm

Edward Witz	Finance Committee	6:30 pm
Nancy Coyne	Zoning Board of Appeals	6:40 pm
Patric Kilkenny	Zoning Board of Appeals	6:50 pm

From: Edward Witz [mailto:edwardpwitz@gmail.com]
Sent: Thursday, January 04, 2018 7:00 PM
To: Edward Brancati <ebrancati@mountkiscony.gov>
Subject: Mount Kisco Finance Committee

Dear Mr. Brancati:

I am writing you to express my interest in serving on the Mount Kisco Finance Committee. I have been a Mount Kisco resident since 1997, and, as you can see in the attached resume, I have held various professional finance positions for over 25 years. Please let me know if you would like to discuss by calling, texting or emailing me using the contact info in the attached resume. I look forward to meeting you and speaking with you. Thank you for your consideration.

Regards,

Edward Witz
914 907-0331

Edward P. Witz

2 Carlton Drive
Mt. Kisco, NY 10549
Home: (914) 244-0147; Mobile: (914) 907-0331
edwardpwitz@gmail.com

experience

2007-present **BARCLAYS CAPITAL** New York, NY
Managing Director
Head of Automotive Investment Banking (November 2008 – Present)
Head of Industrial Investment Banking (November 2007 – November 2008)

- Grew Auto Practice while building Aerospace & Defense and Capital Goods efforts.
- Major clients include GM, Deere, Delphi, Affinia, Dana, Lear and others.

1999-2007 **CREDIT SUISSE** New York, NY
Head of Global Automotive Investment Banking (March 2005 – November 2007)
Managing Director (January 2004 – November 2007)
Director, Global Industrial and Services Group (January 2000 – December 2003)
Vice President, Global Industrial and Services Group (September 1999 – December 1999)

- Advised clients in North America, Europe and Asia on numerous M&A and financing transactions.
- Clients included Ford, Goodyear, Hyundai, Dana, GM, DaimlerChrysler, Delphi, Visteon, ZF, Commercial Vehicle Group, American Tire Distributors and several private equity sponsors.

1997-1999 **LEHMAN BROTHERS** New York, NY
Vice President, Corporate Finance (Industrial Group)

- Responsible for providing all investment banking services to, and building and maintaining relationships with, clients in the automotive industry in North America and Germany.
- Advised on several M&A and financing transactions, including Dana Corporation's $4.2 billion stock swap acquisition of Echlin Inc.

1993-1997 **THE BRIDGEFORD GROUP (M&A boutique, now part of JP Morgan)** New York, NY
Director (1995 – 1997)
Associate (1993 – 1995)

- Advised clients in the U.S., Japan and Canada on transactions in several industries including: automotive components, building products distribution, restaurants, agricultural and commodity chemicals, architecture and engineering, electrical and telecommunications controls and monitoring equipment, meat processing, agriculture, food products, thermal spray coating services, diet products and services, waste disposal, infomercial production and railroads.
- Types of transactions included divestitures, acquisitions, strategic and financial advisory services, fairness opinions, a leveraged buyout and a stock swap merger.

Summer 1992 **BAUCH & LOMB INCORPORATED** Rochester, NY
Corporate Development Intern

1989-1991 **GOLDMAN, SACHS & CO.** New York, NY
Financial Analyst, Mergers & Acquisitions Department

education

1991-1993 **J.L. KELLOGG GRADUATE SCHOOL OF MANAGEMENT**
NORTHWESTERN UNIVERSITY Evanston, IL
Masters of Management degree (MBA), June 1993, Majors in finance and marketing.

1985-1989 **COLGATE UNIVERSITY** Hamilton, NY
Bachelor of Arts degree, May 1989.

- With Honors, dual concentrations in economics and English.
- **President**, Beta Theta Pi Fraternity; **President**, Rugby Club.

NANCY A. COYNE
4 Stratford Drive
Mount Kisco, NY 10549

914 242-1036
nacoyne@yahoo.com

SUMMARY

An accomplished, experienced professional with broad overall business acumen and excellent communication skills.

CURRENT (RETIREMENT) ACTIVITY
2014-Present

- **WHITE PLAINS HOSPITAL**, White Plains, NY
Part-time administrative position, Ambulatory Surgery Unit

- **AMANI PUBLIC CHARTER SCHOOL**, Mount Vernon, NY
Volunteer, middle school reading

PROFESSIONAL EXPERIENCE

STOLT-NIELSEN USA, INC., Norwalk, CT — **2008 - 2014**
Regional Human Resource Manager, Americas
Led a department of human resource professionals in effectively partnering with all levels of management to write policy and deliver full range of Human Resource services to approximately 600 salaried and hourly employees in North and South America.

IBM CORPORATION, New York, NY — **1982 - 2007**
-Professional Development Management
-Human Resource Management and Partnership – Compensation, Benefits, Retirement Programs and Employee Services
-Human Resource Consultant
Held multiple progressive positions in management, human resources and consulting services.

SELECTED ACCOMPLISHMENTS

Human Resources

- Conducted management training sessions, most recently, 3-day Senior Leadership Effectiveness course
- Managed multiple organizational scaling projects, including layoff programs, position re-levels, skills capacity and talent management. Managed programs to achieve required skills balance to meet business objectives while preserving morale.

Management

- Improved employee performance and skill level through aggressive management of individual education plans in support of skill gaps, resulting in increased performance level of business unit, positively impacting business results.
- Structured improvement plans and counseled marginal performers resulting in management-initiated separations and improvement to business unit productivity.
- Analyzed results of employee survey data and executed relevant action plans to address concerns. As a result, survey results reflected year to year improvement of overall employee satisfaction.

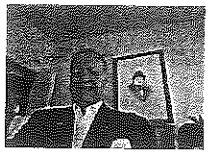
Consulting

Designed programs for various IBM business units to enhance their business results. These include:

- Created and delivered Professional Development Manager business model implemented nationally
- Designed benefit offerings for long term non-regular workforce
- Developed the "Account Management Strategy" metric for the US Human Resource Compensation team
- Created and delivered numerous focus groups for employee benefits and other major policy changes
- Designed various incentive plans

EDUCATION AND TRAINING

- Center for Creative Leadership, Advanced Leadership Programs
- SPHR Certification
- DDI Certified Facilitator
- Extensive ongoing participation in IBM management and leadership training, including the "Managing in New Blue" (series) and Transformational Leadership



Patric M. Kilkenny (914) 218-3042
184 Carpenter Avenue, 4A, Mt. Kisco, N.Y. 10549 *patric.kilkenny@gmail.com*

EDUCATION:

American University – Washington College of Law – Master's Degree/Public Policy & Law – 2015 [Pending]
Westchester Community College, AAS - Paralegal Studies -
St. Francis College, Brooklyn, New York - BBA – Major/Accounting -

ASSOCIATIONS:

Paralegal Club of WCC Coordinator/Mission on NGO at the United Nations Conference on the International Criminal Court – 2000.

Capital District Paralegal Association – Past President-2003/2005/National Federation of Paralegal Associations.

Commissioned Notary Public. Notary Public for the State of New York.

Member Partners in Prevention Village organization focusing on high school drug problems.

Candidate for Mount Kisco Village Trustee [2016]

INTERESTS:

My interests are a comprehensive study of political science, law and the regulations of government. A keen and strong desire for public forums associated with the rights of the people. My thesis is concentrated on the use of Executive Power.

VOLUNTARY ROLES:

Meals on Wheels, Mt. Kisco/United Way Campaign Fundraising Organizer/Tenant Association President, Mt. Kisco/Reading to Patient Program/Westchester Medical Center.

EMPLOYMENT EXPERIENCE:

Martin Grossbach, P.C. Rye Brook, Westchester County, N.Y. 12/07 – 1/16

Administrative Paralegal/Tax Litigation/Contracts/Commercial & Residential Real Estate/Wills, Trusts; Personal Injury Matters. Administer law office operations, including calendaring; brief writing and reviewing of documents, ECF federal and state documents.

Greenberg Traurig, L.L.P., New York, New York - 09/04 – 11/07

Paralegal/Securities Litigation/Employment Practice/Class Tort Litigation; worked to develop e-discovery protocols; draft communications in arbitration actions; draft Subpoenas for third parties; research EDGAR Database, NASD, and NYSE Arbitration decisions; worked exclusively with Morgan Stanley as clients in Purchase, New York; Oversaw opening of White Plains office.

Patric M. Kilkenny **(914) 218-3042**
184 Carpenter Avenue, 4A, Mt. Kisco, N.Y. 10549 *patric.kilkenny@gmail.com*

EMPLOYMENT EXPERIENCE [cont'd]

Law Office of Cushner & Garvey L.L.P. Westchester, N. Y. 8/03 – 9/04
Paralegal/Litigation/Contracts/Commercial & Residential Real Estate/Wills, Trusts & Bankruptcy; Administer law office operations, including: calendaring; writing and reviewing of documents for accuracy and court rules; prepare and coordinate monthly meetings and plan tactics; prepare assessments of associates; supervise training and overseeing satellite office in Brooklyn, New York.

Spiegel & Barbato, L.L.P., Bronx, New York 05/98-7/03/P/T
Paralegal/Personal Injury Intake Coordinator; Evaluate cases for representation; interviewed potential clients; reviewing medical injuries; Preparation of initial documents (Retainers and S&C's) for service and court filing; Supervise four Legal Assistants; total case load of 400-500.

References:
Martin Grossbach, Esq. – 914-631-6666
Senator Terence Murphy N.Y.S. Senator – 2014-2016- [845-225-3025]
Nan Hayworth [U.S. Congresswoman – 2010-2012] – 914-241-1059
Robert Astorino, Westchester County Executive [914-995-2900 = ce@westchestergov.com]

MAYOR
Gina D. Picinich

VILLAGE TRUSTEES
Jean M. Farber
DEPUTY MAYOR

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VILLAGE MANAGER
Edward W. Brancati

VILLAGE/TOWN OF MOUNT KISCO

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104 Main Street, Mount Kisco, NY 10549-0150
Tel (914) 241-0500 • Fax (914) 241-9018
www.mountkiscony.gov

OATH OF OFFICE

STATE OF NEW YORK)
:ss.: MOUNT KISCO
COUNTY OF WESTCHESTER)

I, **William O'Reilly** having been duly elected to the **Board of Library Trustees** for the Village/Town Mount Kisco, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I am eligible to hold the office to which I have been elected to and that I will faithfully discharge the duties thereof to the best of my ability.

_____

Subscribed and sworn to before me
this _____ day of _____, 2018

_____
Notary Public

MAYOR
Gina D. Picinich

VILLAGE TRUSTEES
Jean M. Farber
DEPUTY MAYOR

Isidoro Albanese
Peter F. Grunthal
Karen B. Schleimer

VILLAGE MANAGER
Edward W. Brancati

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OATH OF OFFICE

STATE OF NEW YORK)
:ss.: MOUNT KISCO
COUNTY OF WESTCHESTER)

I, **Melissa Leyva** having been duly elected to the **Board of Library Trustees** for the Village/Town Mount Kisco, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New York, and that I am eligible to hold the office to which I have been elected to and that I will faithfully discharge the duties thereof to the best of my ability.

_____

Subscribed and sworn to before me
this _____ day of _____, 2018

_____
Notary Public

MAYOR
Gina D. Picinich

VILLAGE TRUSTEES
Jean M. Farber
DEPUTY MAYOR

Isidoro Albanese
Peter F. Grunthal
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VILLAGE MANAGER
Edward W. Brancati

VILLAGE/TOWN OF MOUNT KISCO

PUBLIC NOTICE

Please take notice that the Board of Trustees of the Village of Mount Kisco has scheduled a public hearing on **Monday, January 8, 2018 at 7:00 pm** or as soon thereafter as possible in the Frank J. DiMicco Board Room in Village Hall; 104 Main Street, Mount Kisco, New York to discuss a proposed local law to adopt the Natural Resource Inventory for use of such inventory into land use decision making within the Village/Town of Mount Kisco.

By Order of the Mayor Picinich and Board of Trustees
Edward W. Brancati, Village Manager

MAYOR
Gina D. Picinich

VILLAGE TRUSTEES
Jean M. Farber
DEPUTY MAYOR

Isidoro Albanese
Peter F. Grunthal
Karen B. Schleimer

VILLAGE MANAGER
Edward W. Brancati

VILLAGE/TOWN OF MOUNT KISCO

WESTCHESTER COUNTY, NEW YORK
104 Main Street, Mount Kisco, NY 10549-0150
Tel (914) 241-0500 • Fax (914) 241-9018
www.mountkiscony.gov

Legal Notice
Public Hearing to discuss the NRI Proposed Local Law
Monday, January 8, 2018 at 7:00 pm

Affidavit of Posting

State of New York)
)ss:
County of Westchester)

I, Willie Gomez being duly sworn, says that on the 3 day of January 2018 -- he conspicuously fastened up and posted in (7) seven public places, in the Village/Town of Mount Kisco, County of Westchester, a printed notice of which the annexed is a true copy, to Wit: ---

1) Municipal Building: 104 Main Street ✓

2) Public Library: 100 Main Street ✓

3) Fox Senior Center: 198 Carpenter Ave. ✓

4) Justice Court: 40 Green Street ✓

5) Ambulance Corps Building: 310 Lexington Ave. ✓

6) Housing Authority: 200 Carpenter Ave. ✓

7) Leonard Park Multi Purpose Building ✓

DOREEN F. CARAVELLO
Notary Public, State of New York
No. 01CA6170202
Qualified in Westchester County
Term Expires July 2, 2019

Doreen F Caravello

Paula Maiorano

From: Lohud, Legals <tjn-lhlegals@gannett.com>
Sent: Monday, December 18, 2017 12:24 PM
To: Paula Maiorano
Subject: RE: Public Hearing Notice

Will pub 12/20

From: Paula Maiorano [mailto:villagemgr@mountkiscony.gov]
Sent: Monday, December 18, 2017 11:32 AM
To: Lohud, Legals
Subject: Public Hearing Notice

Please publish the attached notice as soon as possible.

Please send me one (1) copy of the affidavit of publication.

Account # is : 038378200

Thank you.

Paula Maiorano, Secretary to the Village Manager/Deputy Clerk

Village/Town of Mount Kisco
104 Main Street
Mount Kisco, New York 10549

914-864-0033

PMaiorano@mountkiscony.gov

DRAFT Proposed Local Law

VILLAGE/TOWN OF MOUNT KISCO

LOCAL LAW ____ OF 2018

A local law to adopt the Village/Town of Mount Kisco Natural Resources Inventory. Be it enacted by the Village Board of the Village/Town of Mount Kisco as follows:

SECTION 1. LEGISLATIVE INTENT
This local law amends the Code of the Village/Town to adopt the Natural Resources Inventory prepared by Conservation Advisory Council and to expressly integrate use of such Inventory into land use decision making within the Village/Town of Mount Kisco.

SECTION 2. AMENDMENTS TO THE VILLAGE/TOWN CODE.
A new Chapter 75A, adopting and implementing the Village/Town of Mount Kisco Natural Resources Inventory, is added to the Code of the Village/Town of Mount Kisco as follows:

75A-1. Purpose.

The purpose of this Chapter is to protect natural resources in the Village/Town of Mount Kisco by adopting a Natural Resources Inventory, as it may be amended from time to time, thereby enabling management and use of natural resources to protect the rights of residents, both present and future, to clean air, pure water, and the natural, scenic, and aesthetic values of the environment, as set forth in Article XIV, Section 4 of the New York State Constitution. The mapping of natural resources by the Village/Town of Mount Kisco, in accordance with the New York General Municipal Law § 239-y and the Village/Town of Mount Kisco Comprehensive Plan, constitutes the Village/Town of Mount Kisco's Natural Resources Inventory (NRI). This Local Law, adopted pursuant to New York Municipal Home Rule Law, § 10(1)(ii)(a)(11), requires that all new development subject to approvals by any Mount Kisco agency, shall take into consideration the Village/Town of Mount Kisco NRI when the application has been determined to require either an Environmental Impact Statement (EIS) or a Supplemental Environmental Impact Statement (SEIS).

75A-2. Intent.

It is the intent of the Village/Town of Mount Kisco to establish and continue with its NRI review process to guide land use development decision-making, by facilitating New York State Environmental Quality Act (SEQR) requirements during reviews of proposed subdivision, site plan, special use permit, wetlands, variance and rezoning applications that have been required to include the preparation of an EIS or SEIS, and by incorporating protection of natural resources into the design of projects. The NRI shall be used as a basis for identifying natural and cultural resources on a property subject to Village/Town of Mount Kisco where such review has required the preparation of an EIS or SEIS, but due to its generalized nature, additional onsite assessment surveys may be necessary.

75A-3. Natural Resource Identification.

Specific resources identified in the NRI shall be incorporated into the Lead Agency's review process. These NRI resources are to include, but are not limited to:

(A) Water resources including aquifers; streams and waterbodies with their State water quality classification; floodplains; wetlands and vernal pools, whether or not they are protected by local, state or federal regulations.

(B) Vegetation including community types; forested areas; grasslands, meadows, and shrublands; significant trees defined as all trees over 4 inches in diameter at 4 feet above the natural grade, trees at the limit of their range, and trees over 100 years old; New York State listed endangered, threatened, rare, and exploitable vulnerable plants or the New York State rare plant status lists; locally significant vegetation; rare or high quality examples of natural ecological communities; streams and riparian habitats; tidal wetlands and shoreline habitats; unfragmented habitat blocks and significant biodiversity areas; and vegetation resources on parcel that connect to such resources on adjoining or nearby public lands/protected areas.

(C) Wildlife "Species of Greatest Conservation Need," as defined by the State of New York, including but not limited to breeding birds, reptiles, amphibians and mammals.

(D) Geology and soils with particular attention to hydric, prime farmland, and soils of statewide significance.

(E) Elevation, aspect and slope including rock outcrops, steep slopes of 10% to 15% and 15% or greater, ridgelines, stone walls, and unique geologic features.

(F) Cultural resources including locally significant as well as State and National historic sites, buildings, and districts; scenic resources; recreation resources; agricultural districts; active farmland; and lands conserved through public ownership or private conservation restrictions.

75A-4. Applicability.

Use of the NRI review process is required for all subdivision, special permit uses, uses requiring site plan approval, or other Village/Town of Mount Kisco development reviews that are subject to any application for which an EIS or SEIS is required by the Lead Agency. Each application shall contain a conservation analysis, consisting of inventory maps, description of the land, and an analysis of the conservation value of various site features identified from the NRI. The conservation analysis shall show lands with conservation value, including but not limited to: Land exhibiting recreational historic, ecological, water resource, scenic or other natural resource value, as shown in the NRI.

75A-5. Interpretation.

This chapter shall be deemed an exercise of power of the Village/Town of Mount Kisco to preserve and improve the quality of the physical and visual environment on behalf of the present and future inhabitants thereof. This chapter is not intended and shall not be deemed to impair the powers of any other public corporation.

75A-6. Definitions.

Except as defined herein, all words used in this Local Law shall carry their everyday dictionary definition. Unique terms used throughout this Local Law are defined as follows:

Open Space Inventory. An inventory of open areas within the Village/Town of Mount Kisco with each such area identified, described and listed according to priority of acquisition or preservation.

Open Space Index. The open space inventory and natural resources inventory maps after acceptance and approval by the Board of Trustees of the Village/Town of Mount Kisco.

Natural Resources Inventory. Any area characterized by natural scenic beauty or, whose existing openness, natural conditions or present state of use, if preserved, would enhance the present or potential value of abutting or surrounding development or would establish a desirable pattern of development or would offer substantial conformance with the planning objectives of the Village/Town of Mount Kisco or would maintain or enhance the conservation of natural or scenic resources.

SECTION 3. SEVERABILITY.

The invalidity of any word, section, clause, paragraph, sentence, part or provision of this local Law shall not affect the validity of any other part of this Local Law, which can be given effect without such part or parts.

SECTION 4. EFFECTIVE DATE.

This local law shall take effect immediately upon filing in the office of the Secretary of State of New York as provided by law.

JOHN J. DONOHUE
ATTORNEY AT LAW

84 SMITH AVENUE
MOUNT KISCO, NY 10549
(914) 241-1720
FAX: (914) 666-0556

RECEIVED
DEC 15 2017
MOUNT KISCO
OFFICE OF THE VILLAGE
MANAGER

December 14, 2017

Mayor Gina Picinich and
Trustees, Village of Mount Kisco
104 Main Street
Mount Kisco, New York 10549

Re: 28th Annual St. Patrick's Day Parade

Dear Mayor Picinich:

The Mount Kisco Saint Patrick's Parade Inc., successor to the Frank H. Fox Division 16 Ancient Order of Hibernians, Mt. Kisco, New York, requests permission to host the 28th Annual St. Patrick's Day Parade on Saturday, March 10, 2018, at 2:00 PM.

For twenty seven years, the Village Board of Trustees has granted this request unanimously. The time, parade route, and size of the parade are planned to be the same as in the years past.

The parade coordinator, Edward Reilly, will meet with Chief Brogan to finalize plans.

The parade committee cordially invites all the members of the Board of Trustees to join in the line of march on March 10th. Thank you in advance for your continued cooperation.

Sincerely,

John J. Donohue
Parade Chairman

JJD/qrb

Westchester gov.com

Concerned about Identity Theft?

The MOBILE Shredder is coming to Mt. Kisco

Now you can safely destroy unwanted personal papers and documents!

When & Where:

(Friday) March 28, **10am to 1pm**

at 198 Carpenter Ave.

Why shred? Westchester County wants to help protect residents from identity theft. That's why the Mobile Shredder is available to help residents destroy unwanted personal papers and documents with personal identifying information.

Old documents and bills are a gold mine for identity thieves. One of the best ways to minimize the risk of identity theft is to shred all documents no longer in use that have personal identifying information such as name, address, phone number, credit card number or Social Security number. Such documents should be shredded before recycling.

What should you shred? Pre-approved credit card applications, old credit card bills, receipts, bank statements, old tax returns or any other documents containing your name, address and other identifying information.

- The Mobile Shredder is for *residents only.*
- Paper generated by businesses, schools, institutions, government or municipal offices is not accepted at these events. County staff will inspect all paper to be shredded and will reject any paper identified as commercial or institutional.
- Each resident may bring a maximum of 4 file boxes, approximately 10" by 12" by 15" in size.
- All paper must be free of clips, bindings, folders and files.
- No bound or hardcover ledger books are allowed.

For more information about identity theft, call the Dept. of Consumer Protection (914) 995-2155 or visit westchestergov.com/consumer

For question's about recycling, call the Recycling HelpLine at 813-5425 or visit westchestergov.com/recycling

REDUCE REUSE RECYCLE
Westchester County DEF - RECYCLING OFFICE

Westchester gov.com

Concerned about Identity Theft?

The MOBILE Shredder is coming to Mt. Kisco

Now you can safely destroy unwanted personal papers and documents!

When & Where:

(Saturday) July 14, **10am to 1pm**

at 104 Main St. Village Hall

Why shred? Westchester County wants to help protect residents from identity theft. That's why the Mobile Shredder is available to help residents destroy unwanted personal papers and documents with personal identifying information.

Old documents and bills are a gold mine for identity thieves. One of the best ways to minimize the risk of identity theft is to shred all documents no longer in use that have personal identifying information such as name, address, phone number, credit card number or Social Security number. Such documents should be shredded before recycling.

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For question's about recycling, call the Recycling HelpLine at 813-5425 or visit westchestergov.com/recycling

REDUCE REUSE RECYCLE
Westchester County DEF - RECYCLING OFFICE

VILLAGE/TOWN OF MOUNT KISCO

PUBLIC NOTICE

Please take notice that the Board of Trustees of the Village of Mount Kisco has scheduled a public hearing on Monday, November 20, 2017 at 7:30 pm or as soon thereafter as possible in the Frank J. DiMicco Board Room in Village Hall; 104 Main Street, Mount Kisco, New York to discuss the following proposed amendments to the Village of Mount Kisco Tax Map:

1. Rezoning the parcel located at 54-60 Armonk Road, which is identified on the Village Tax Map as Section 80.72, Block 4, Lot 3.1, from GR (General Retail District) to RS-9 (Moderate Density One Family Residence District).
2. Rezoning the parcel located at 509 Main Street, which is identified on the Village Tax Map as Section 80.57, Block 3, Lot 5, to clarify that boundary line of PD (Preservation District) and GR (General Retail District) follows eastern property line of parcel.
3. Rezoning the parcel located at 310-322 Lexington Avenue, which is identified on the Village Tax Map as Section 80.48, Block 1, Lot 5, from PD (Preservation District) to CL (Limited Commercial District).
4. Rezoning the parcel located at 11 West Street Extension, which is identified on the Village Tax Map as Section 80.48, Block 4, Lot 5, from CL (Limited Commercial District) to RT-6 (One and Two Family Residence District).
5. Rezoning the parcel located at 12 West Street Extension, which is identified on the Village Tax Map as Section 80.48, Block 4, Lot 10, from CL (Limited Commercial District) to RT-6 (One and Two Family Residence District).
6. Rezoning the parcel located at 16 West Street Extension, which is identified on the Village Tax Map as Section 80.48, Block 4, Lot 9, from CL (Limited Commercial District) to RT-6 (One and Two Family Residence District).
7. Rezoning the parcel located at 19 West Street Extension, which is identified on the Village Tax Map as Section 80.48, Block 4, Lot 6, from CL (Limited Commercial District) to RT-6 (One and Two Family Residence District).
8. Rezoning the parcel located at 20 West Street Extension, which is identified on the Village Tax Map as Section 80.48, Block 4, Lot 8, from CL (Limited Commercial District) to RT-6 (One and Two Family Residence District).
9. Rezoning the parcel located at 15 Locust Street, which is identified on the Village Tax Map as Section 80.48, Block 2, Lot 8, from CL (Limited Commercial District) to RT-6 (One and Two Family Residence District).
10. Rezoning the parcel located at 252 Main Street, which is identified on the Village Tax Map as Section 80.33, Block 6, Lot 9, from OD (Low-Intensity Office District) to CB-2 (Central Business District - 2).
11. Rezoning the parcel located at 46 East Hyatt Avenue, which is identified on the Village Tax Map as Section 80.34, Block 1, Lot 14, from a split zone RT-6 (One and Two Family Residence District) and RS-6 (Medium Density One Family Residence District) to entirely RS-6 (Medium Density One Family Residence District).

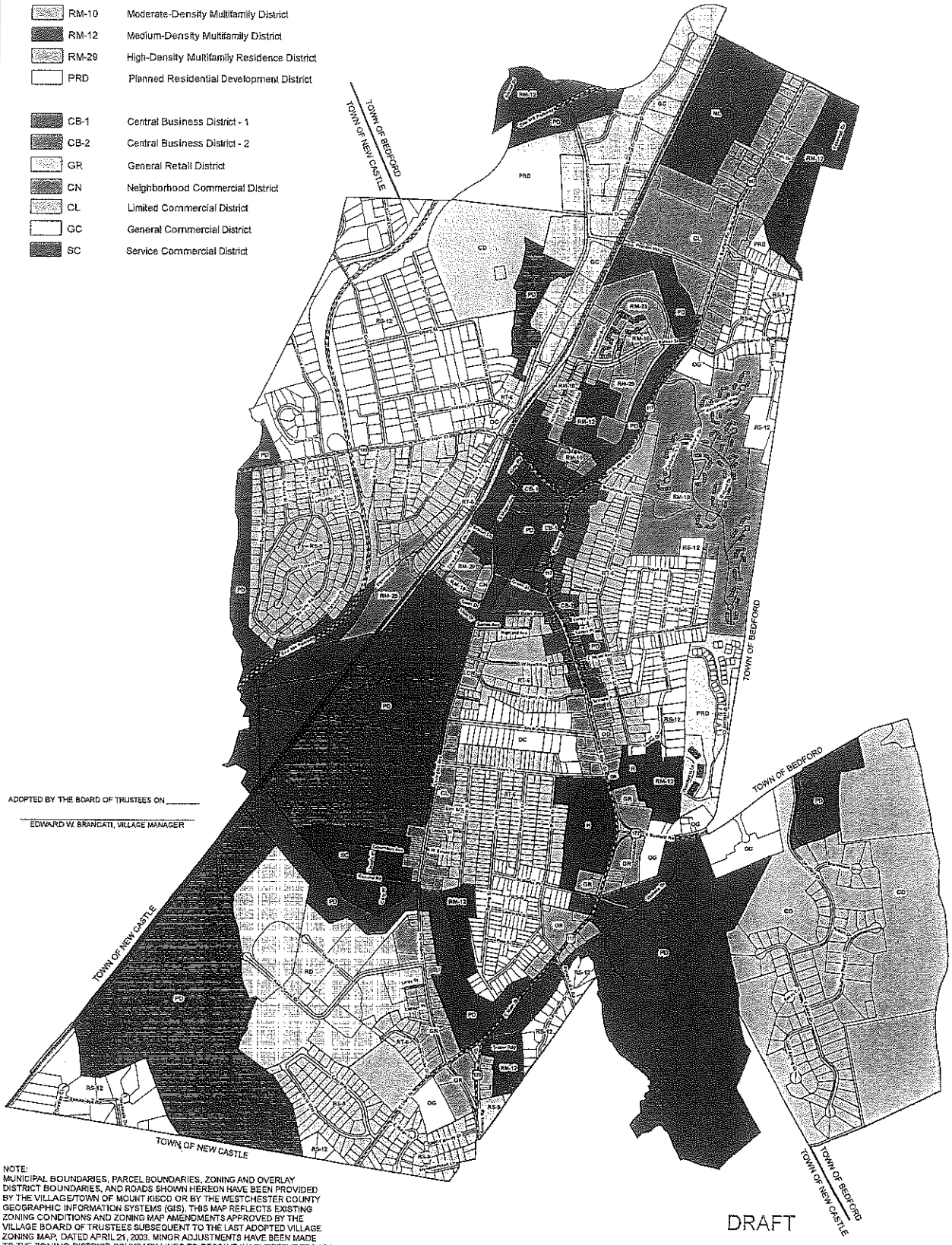
12. Rezoning the parcel located at 131 Grove Street, which is identified on the Village Tax Map as Section 80.33, Block 3, Lot 9, from a split zone RT-6 (One and Two Family Residence District) and RS-6 (Medium Density One Family Residence District) to entirely RT-6 (One and Two Family Residence District).
13. Rezoning the parcel located at 100-200 Diplomat Drive, which is identified on the Village Tax Map as Section 80.24, Block 1, Lot 16, to clarify boundary between PD (Preservation District) and RM-29 (High Density Multifamily Residence District) as the property line abutting the New York State Right-of-Way, which is identified on the Village Tax Map as Section 80.23, Block 6, Lot 1.
14. Rezoning the parcel located at 70 West Main Street, which is identified on the Village Tax Map as Section 69.80, Block 3, Lot 3.1, to clarify boundary between RT-6 (One and Two Family Residence District) and RS-6 (Medium Density One Family Residence District) as the centerline of Manchester Drive.
15. Rezoning the parcel located at 1 Manchester Drive, which is identified on the Village Tax Map as Section 69.80, Block 4, Lot 1, to clarify boundary between RT-6 (One and Two Family Residence District) and RS-6 (Medium Density One Family Residence District) as the centerline of Manchester Drive.
16. Rezoning the parcel located at 11 Manchester Drive, which is identified on the Village Tax Map as Section 69.80, Block 4, Lot 39, to clarify boundary between RT-6 (One and Two Family Residence District) and RS-6 (Medium Density One Family Residence District) as the centerline of Manchester Drive.
17. Rezoning the parcel located at 3 Main Street, which is identified on the Village Tax Map as Section 69.73, Block 2, Lot 13, from a split zone CB-1 (Central Business District - 1) and RM-10 (Moderate Density Multifamily Residence District) to entirely CB-1 (Central Business District - 1).
18. Rezoning the parcel located at the north-west corner of the intersection of North Bedford Road and Jeff Feigel Square, which is identified on the Village Tax Map as Section 69.81, Block 3, Lot 3, to clarify the boundary between PD (Preservation District) and CB-1 (Moderate Density Multifamily Residence District) as the southern property line abutting the property now or formerly owned by Moses Taylor Jr. American Legion Post 136, which is identified on the Village Tax Map as Section 69.81, Block 3, Lot 4, and to clarify the boundary between PD (Preservation District) and RM-10 (Moderate Density Multifamily Residence District) as the western property line abutting the properties now or formerly owned by John S. Piazza, which is identified on the Village Tax Map as Section 69.81, Block 3, Lot 1, and Carpenter Apartments LLC, which are identified on the Village Tax Map as Section 69.81, Block 3, Lots 2.1 through 2.12.
19. Rezoning the parcel located to the west of the intersection of Holiday Inn Drive and Kisco Avenue, which is identified on the Village Tax Map as Section 69.49, Block 4, Lot 1, from CD (Conservation District) to PRD (Planned Residential Development District).

These changes to the tax map are identified on the annexed proposed zoning map on file in the Mount Kisco Village Hall, 104 Main Street, Mount Kisco, New York 10549.

BY ORDER OF THE VILLAGE BOARD OF TRUSTEES

Tax ID #	Name	Address	Mailing Address
80.72-4-3.1	Serafino Bueti	54-60 Armonk Road, Mount Kisco, NY 10549	226 Blush Hill Estates, Waterbury, VT 05676-6008
80.57-3-5	Kisco Realty, LLC	509 Main Street, Mount Kisco, NY 10549	12 Quaker Lane, West Harrison, NY 10604
80.48-1-5	Village/Town of Mount Kisco	104 Main Street, Mount Kisco, NY 10549	104 Main Street, Mount Kisco, NY 10549
80.48-4-5	Conte Bella Casa, LLC	11 West Street Extension, Mount Kisco, NY 10549	110 Blackburn Avenue, York, NE 68467
80.48-4-10	Jeffrey Lopez and Flor Lopez	12 West Street Extension, Mount Kisco, NY 10549	85 Manchester Drive, Mount Kisco, NY 10549
80.48-4-9	Louise Turns	16 West Street Extension, Mount Kisco, NY 10549	c/o Eugenia Turns, 16 West Street Extension, Mount Kisco, NY 10549
80.48-4-6	Carmine Conte	19 West Street Extension, Mount Kisco, NY 10549	16 Wood Road, Mount Kisco, NY 10549
80.48-4-8	Delroy James	20 West Street Extension, Mount Kisco, NY 10549	20 West Street Extension, Mount Kisco, NY 10549
80.48-2-8	15 Locust St Mt Kisco Corp	15 Locust Street, Mount Kisco, NY 10549	c/o Lexington Properties, PO Box 367, Mount Kisco, NY 10549
80.33-6-9	Tefkros Realty Company, LLC	252 Main Street, Mount Kisco, NY 10549	252 Main Street, Mount Kisco, NY 10549
80.34-1-14	Andrew Newberg and Robyn Kaminer	46 East Hyatt Avenue, Mount Kisco, NY 10549	46 East Hyatt Avenue, Mount Kisco, NY 10549
80.33-3-9	Angela Stern and Douglas Bennett	131 Grove Street, Mount Kisco, NY 10549	25 Barker Street, Unit 506, Mount Kisco, NY 10549
80.24-1-16	200 Diplomat Dr Corp	100-200 Diplomat Drive, Mount Kisco, NY 10549	c/o Stillman Management, Attn: Isabelle Williams, 440 Mamaroneck Avenue, Suite S512, Harrison, NY 10528
69.80-3-3.1	Richard J. Scott and Kristen M Scott	70 West Main Street, Mount Kisco, NY 10549	70 West Main Street, Mount Kisco, NY 10549
69.80-4-1	Antoinette Testa	1 Manchester Drive, Mount Kisco, NY 10549	1 Manchester Drive, Mount Kisco, NY 10549
69.80-4-39	John A. Warren and Kathleen Donovan-Warren	11 Manchester Drive, Mount Kisco, NY 10549	11 Manchester Drive, Mount Kisco, NY 10549
69.73-2-13	Mt. Kisco Associates LLC	3 Main Street, Mount Kisco, NY 10549	Attn: Peter H Kempner, GM, 257 Mamaroneck Ave, White Plains, NY 10605
69.81-3-3	Village/Town of Mount Kisco	104 Main Street, Mount Kisco, NY 10549	104 Main Street, Mount Kisco, NY 10549
69.49-4-1	Village/Town of Mount Kisco	104 Main Street, Mount Kisco, NY 10549	104 Main Street, Mount Kisco, NY 10549

PD	Preservation District
CD	Conservation Development District
RS-12	Low-Density One-Family Residence District
RS-9	Moderate-Density One-Family Residence District
RS-6	Medium-Density One-Family Residence District
RT-6	One- and Two-Family Residence District
RM-10	Moderate-Density Multifamily District
RM-12	Medium-Density Multifamily District
RM-29	High-Density Multifamily Residence District
PRD	Planned Residential Development District
CB-1	Central Business District - 1
CB-2	Central Business District - 2
GR	General Retail District
CN	Neighborhood Commercial District
CL	Limited Commercial District
GC	General Commercial District
SC	Service Commercial District
OD	Low-Intensity Office District
OC	Cottage Office District
OG	General Office District
H	Hospital District
R	Recreation District
	Research and Development District
ML	Light Manufacturing District
PWSF	Personal Wireless Service Facility Overlay District



ADOPTED BY THE BOARD OF TRUSTEES ON _____

EDWARD W. BRANCATI, VILLAGE MANAGER

NOTE:
MUNICIPAL BOUNDARIES, PARCEL BOUNDARIES, ZONING AND OVERLAY DISTRICT BOUNDARIES, AND ROADS SHOWN HEREON HAVE BEEN PROVIDED BY THE VILLAGE/TOWN OF MOUNT KISCO OR BY THE WESTCHESTER COUNTY GEOGRAPHIC INFORMATION SYSTEMS (GIS). THIS MAP REFLECTS EXISTING ZONING CONDITIONS AND ZONING MAP AMENDMENTS APPROVED BY THE VILLAGE BOARD OF TRUSTEES SUBSEQUENT TO THE LAST ADOPTED VILLAGE ZONING MAP, DATED APRIL 21, 2003. MINOR ADJUSTMENTS HAVE BEEN MADE TO THE ZONING DISTRICT BOUNDARY LINES TO RESOLVE INADVERTENT ERRORS AND OMISSIONS ASSOCIATED WITH THE APRIL 21, 2003 ZONING MAP

0 500 1,000 Feet
1" = 500'

N

DRAFT
ZONING DISTRICT MAP

VILLAGE/TOWN OF MOUNT KISCO

PREPARED BY KELLARD SESSIONS CONSULTING, P.C.
500 MAIN STREET, ARMONK N.Y.
(914) 273-2323

OCTOBER 10, 2017

The Arc.
Westchester
NYSARC, Inc.

Worksite Agreement Information

Worksite Information

Worksite Name: Village of Mount Kisco_
Contact Name: _Edward Brancati
Mailing address of all notices related to the agreement:
104 Main Street
Mount Kisco, NY 10549
Phone Number: 914-864-0001__
E-mail Address: ebrancati@mountkisco.org **(optional)**

Arc of Westchester Information

Department: __Pre-Voc
Supervisor: Lori Delgado

1. **Arc of Westchester will provide work services described as:** (Sweeping sidewalks, cleaning debris, rake leaves, weed around library, town hall and other assignments as needed.)
2. **Work will be performed at:** The Town of Mount Kisco__
3. **Hours of Work*:** (Mondays-Sweeping sidewalks, Tuesdays and Thursdays, weeding and raking where assigned.)
4. **Agreement Amount* payable to Arc of Westchester within 30 days of receipt of invoice:** ($11.84 per hour per person.) (Agreement to be adjusted to reflect increase in minimum wage law)
5. **Term:** From 1/1/18 to 12/31/18
6. **Work Services will be completed by*:** (4 individuals? 1 Staff?)
7. **With the exception of knowledge of consumer's identity, will Worksite have access to protected health information? Yes_____ No_x____**
8. **Specific Worksite Requirements:** Safety Vest, Gloves and Cap__
9. **Termination:** Either party can terminate this contract at any time; Arc of Westchester requests a minimum of a two week courtesy termination notice when possible.
10. **Certificate of Insurance and Workmen's Compensation: will be provided by Arc of Westchester if requested.**
11. **Non-Employee Confidentiality Agreement:** As a non-employee of Arc of Westchester, Worksite and its employees, sub-contractors or other representatives may have access to confidential information, including but not limited to the identity of persons receiving supports from Arc of Westchester. As a condition of being granted knowledge of the identity of such persons and access to related information Worksite agrees to maintain the confidentiality of the identity of the person(s) receiving services from Arc of Westchester or other information that may be made available

* The number of hours worked and/or individuals working at the worksite can be adjusted by oral agreement of the parties.

to Worksite. Worksite understands that the release of such information requires prior written consent from Arc of Westchester.

12. **Indemnification:** Arc of Westchester shall indemnify the Worksite for damages arising out of any negligent act by its employees in the performance of this agreement, except for claims, loss, cost, injuries, or damages caused by the acts or negligence of the Worksite.

13. **False Claims Act:** Arc of Westchester is required to comply with the **Federal False Claims Act** (31 U.S.C. 3729 et seq.) and New York State false claims laws. One of the primary purposes of false claims laws is to combat fraud and abuse in government funded programs. Examples of fraud or false claims include, but are not limited to, Arc of Westchester or a similar agency misrepresenting services which were rendered. You may report fraud, waste and/or abuse, by contacting the Arc of Westchester Corporate Compliance Officer, or calling the Agency HOT LINE at (914) 495-4488 to anonymously make a report. You may also bring a civil action on behalf of the United States Government to recover funds paid by the Government to Arc of Westchester as a result of false claims.

    A copy of Arc of Westchester's complete policy on the False Claims Act and Code of Conduct is available from the Corporate Compliance Officer.

14. **Excluded Persons:** It is the policy of Arc of Westchester not to employ, contract with, or otherwise do business with any individual or entity excluded from participation in federally sponsored health care programs, such as Medicaid and Medicare. The Contractor/Vendor/Consultant certifies that upon entering into this contract with Arc of Westchester that neither it nor any of its employees is an Ineligible Person excluded from participating in federally sponsored health care programs. The signature to the Agreement or Contract acknowledges that this contract/agreement shall not take effect until Arc of Westchester has completed a review and determined that the Contractor/Vendor/Consultant is not an "ineligible person" and that Arc of Westchester will be reviewing the "lists" periodically.

15. **Governing Laws:** The Governing Laws of the State of New York shall govern this agreement.

16. **Justice Center Code of Conduct:** Attached hereto and made a part of this contract is the Code of Conduct for Custodians of People with Special Needs authorized by the Justice Center for the Protection of People with Special Needs. As appropriate, Contractor represents that it will sign and/or secure the signature on the "Code of Conduct" of any person who will have "regular and substantial contact with any person who is receiving services or supports..." under the terms of this contract and will retain such document(s) for all such persons for a minimum of six (6) years.

Arc of Westchester	**Worksite**
Name: Richard Swierat, Executive Director	**Name:** _____
Signature: _____	**Signature:** _____
Date: _____	**Date:** _____

* The number of hours worked and/or individuals working at the worksite can be adjusted by oral agreement of the parties.

CODE OF CONDUCT FOR CUSTODIANS OF PEOPLE WITH SPECIAL NEEDS

January 21, 2016

Introduction

The Code of Conduct, as set forth in the Code of Conduct itself, sets forth a framework intended to assist impacted employees to help people with special needs "live self-directed, meaningful lives in their communities, free from abuse and neglect, and protected from harm," in addition to the specific guidance provided by the agency's policies and training.

Similarly, the Notice to Mandated Reporters contains guidance designed to assist mandated reporters, and is intended to provide a summary of reporting obligations for mandated reporters. It is not intended to supplement or in any way add to the reporting obligations provided by law, rule, or regulation.

As provided by law, rule, or regulation, only custodians who have or will have regular and direct contact with vulnerable persons receiving services or support from facilities or providers covered by the *Justice Center* Act must sign that they have read and understand the Code of Conduct.

The framework provides:

1. **Persons-Centered Approach**

   My primary duty is to the people who receive supports and services from this organization. I acknowledge that each person of suitable age must have the opportunity to direct his or her own life, honoring, where consistent with agency policy, their right to assume risk in a safe manner, and recognizing each person's potential for lifelong learning and growth. I understand that my job will require flexibility, creativity and commitment. Whenever consistent with agency policy, I will work to support the individual's preferences and interests.

2. **Physical, Emotional and Personal Well-being**

   I will promote the physical, emotional and personal well-being of any persons who receives services and supports from this organization, including their protection from abuse and neglect and reducing their risk of harm to others and themselves.

3. **Respect, Dignity and Choice**

   I will respect the dignity and individuality of any persons who receives services and supports from this organization and honor their choices and preferences whenever possible and consistent with agency policy. I will help people receiving supports and services use the opportunities and resources available to all in the community, whenever possible and consistent with agency policy.

4. **Self-Determination**

* The number of hours worked and/or individuals working at the worksite can be adjusted by oral agreement of the parties.

I will help people receiving supports and services realize their rights and responsibilities, and, as consistent with agency policy, make informed decisions and understand their options related to their physical health and emotional well-being.

5. **Relationships**

I will help people who receive services and supports from this organization maintain or develop healthy relationships with family and friends. I will support them in making informed choices about safely expressing their sexuality and other preferences, whenever possible and consistent with agency policy.

6. **Advocacy**

I will advocate for justice, inclusion and community participation with, or on behalf, of, any persons who receives services and supports from this organization, as consistent with agency policy. I will promote justice, fairness and equality, and respect their human, civil and legal rights.

7. **Personal Health Information and Confidentiality**

I understand that persons served by my organization have their rights to privacy and confidentiality with respect to their personal health information and I will protect this information from unauthorized use or disclosure, except as required or permitted by law.

8. **Non-Discrimination**

I will not discriminate against people receiving services and supports or colleagues based on race, religion, national origin, sex, age, sexual orientation, economic condition or disability.

9. **Integrity, Responsibility and Professional Competency**

I will reinforce the values of this organization when it does not compromise the well-being of any persons who receives services and supports. I will maintain my skills and competency through continued learning, including all training provided by this organization. I will actively seek advice and guidance of others whenever I am uncertain about an appropriate course of action. I will not misrepresent my professional qualifications or affiliations. I will demonstrate model behavior to all, including persons receiving services and supports.

10. **Reporting Requirement**

As a mandated reporter, I acknowledge my legal obligation under Social Services Law § 491, as may be amended from time to time or superseded, to report all allegations of reportable incidents immediately upon discovery to the Justice Center's Vulnerable Person's Central Register by calling 1-855-373-2122.

_____

* The number of hours worked and/or individuals working at the worksite can be adjusted by oral agreement of the parties.

CODE OF CONDUCT ACKNOWLEDGEMENT FOR CUSTODIANS OF PEOPLE WITH SPECIAL NEEDS

I pledge to prevent abuse, neglect, or harm towards any person with special needs consistent to agency policy. In addition, to the extent I am required to report abuse, neglect, or harm of any person with special needs by law, rule, or regulation, I agree to abide by the law, rule, or regulation. If I learn of, or witness, any incident of abuse, neglect or harm towards any person with special needs, I will offer immediate assistance, notify emergency personnel, including 9-1-1, and inform the management of this organization, consistent with agency policy.

I acknowledge that I have read and that I understand the Code of Conduct.

_____	_____	_____
Signature	Print Name	Date

Program:

Department:

Facility/Provider Organization:

* The number of hours worked and/or individuals working at the worksite can be adjusted by oral agreement of the parties.

No aspect of this Code of Conduct is in any way intended to interfere, abridge, or infringe upon the rights provided by the Taylor Law.

* The number of hours worked and/or individuals working at the worksite can be adjusted by oral agreement of the parties.

THE
ASSOCIATION OF TOWNS
OF THE
STATE OF NEW YORK

GERALD K. GEIST
Executive Director

KIMBERLY A. SPLAIN
Deputy Director

150 State Street
Albany, NY 12207

Telephone
Area Code 518 – 465-7933
Fax # 518 – 465-0724

LORI A. MITHEN-DeMASI
Counsel

SARAH B. BRANCATELLA
Associate Counsel

KATHLEEN N. HODGDON
Associate Counsel

Dear Town Clerk:

PLEASE READ AT FIRST 2018 TOWN BOARD MEETING
Contains Dated Material to be Returned

The 2018 Training School and Annual Meeting of this Association will be held at the Marriott Marquis, New York City, February 18-21, 2018.

This is a training session for town officials. The following is a brief outline of events:

INFORMATIONAL HEARING from 3:00-5:00 p.m., Sunday Afternoon, February 18 – Julliard Complex, 5th Floor.

GENERAL OPENING SESSION 8:45 a.m., Monday Morning, February 19 – Broadway Ballroom, 6th Floor.

GROUP SESSIONS for various categories of town officers and special programs follow the Opening Session as will be set forth in the printed program:

Town Board Members
Building Officials
Planning & Zoning Officials
Town Justices Generally
Town Justices (Advanced, Accredited)*
Tax Collecting Officers
Fiscal Officers
Public Works & Highway
Town Clerks
Town Court Clerks
Town Attorneys

BREAKFAST WITH THE ASSOCIATION 7:30 a.m., Tuesday Morning, February 20 – Broadway Ballroom, 6th Floor.

ANNUAL BUSINESS SESSION (Official Delegates) 8:00 a.m., Wednesday Morning, February 21 – Astor Ballroom, 7th Floor.

The Constitution of the Association provides:

> *"On all questions arising at meetings of the Association, each member in good standing, as determined by the Credentials Committee, shall be entitled to one vote. Such vote shall be cast by a delegate designated by the town board of such member town, registered and present at the meeting at which such vote is ordered. The town board may designate an alternate delegate to cast the vote of such town in the absence of the person so designated. No person shall be designated as a delegate of a town or alternate delegate, unless such person shall be an officer, employee or appointed representative of the town so designating. The vote of all questions at meetings of the Association, including any vote on the election of officers under Article IV hereof, shall be by voice vote or as otherwise determined by the presiding officer."*

Any town that has paid its dues for the year 2018 BEFORE the Annual Meeting is a member in good standing. A CERTIFICATE OF DESIGNATION OF THE VOTING DELEGATE for your Town is enclosed. THE CERTIFICATE MUST BE EXECUTED AND RETURNED TO THE ASSOCIATION, 150 State Street, Albany, NY 12207, NO LATER THAN FEBRUARY 5, 2018 for the Credentials Committee to review and establish eligibility.

A copy of the preliminary 2018 Legislative Program developed at a joint meeting of the Executive Committee and the Resolutions Committee is attached. The Resolutions Committee will present the Legislative Program to the Delegates at the 2018 Business Session. RESOLUTIONS SUBMITTED AT LEAST 90 DAYS PRIOR TO THE 2018 ANNUAL MEETING were received and considered for recommendation at the Business Session.

So that delegates will have an understanding of the proposed resolutions prior to the Business Session on Wednesday, an Informational Hearing on the resolutions and the Association of Towns 2018 Budget will be held by the Executive and Resolutions Committees, Sunday Afternoon, February 18, in the Juilard Complex from 3:00-5:00 p.m.

The registration fee includes "Breakfast with the Association" on Tuesday Morning. This fee together with other actual and necessary expenses of town officers and employees authorized by the town boards to attend, are a legal town charge under 77-b of the General Municipal Law.

Registration receipts will be issued. They should be retained by each town officer or employee attending and should be attached to claim vouchers presented to town boards for reimbursement of attendance expenses. The Official Annual Meeting Badge must be displayed for admission to all sessions and the Exhibit Area.

Check our website for further details on events and sessions at the Annual Meeting:

www.nytowns.org

CERTIFICATE OF DESIGNATION

This form must be filed with:

THE ASSOCIATION OF TOWNS OF THE STATE OF NEW YORK, 150 STATE STREET, ALBANY, NEW YORK 12207

No later than FEBRUARY 5, 2018

In order to establish eligibility and credentials to vote at the 2018 Business Session

TO: THE OFFICERS AND MEMBERS OF
The Association of Towns of the State of New York

To Ensure Correct Spelling On Badges, Please Print Or Type

I, _____, Town Clerk of the Town of _____, in the County of _____ and State of New York DO HEREBY CERTIFY that the town board of the aforesaid town has duly designated the following named person to attend the Annual Business Session of the Association of Towns of the State of New York, to be held on February 21, 2018, in the Astor Ballroom of the New York Marriott Marquis, 1535 Broadway, NYC, NY 10036 and to cast the vote of the aforesaid town, pursuant to §6 of Article III of the Constitution and Bylaws of said Association:

NAME OF VOTING DELEGATE_____

TITLE_____**E-MAIL ADDRESS**_____

ADDRESS_____

In the absence of the person so designated, the following named person has been designated to cast the vote of said town:

NAME OF ALTERNATE_____

TITLE_____**E-MAIL ADDRESS**_____

ADDRESS _____

In WITNESS WHEREOF, I have hereunto set my hand and the seal of said town

this _____ day of _____, 20___.

_____

Town Clerk